# **Quarterly Totals**

# **Demographic Reporting Form**

**Positive Alternatives** 

Date: <u>Jan 1, 2016 – March 31, 2016</u> Grantee Name: <u>Tapestry Resource Center</u>

## 1. Client Age Range:

Under 15	15-17	18-19	20-24	25-29	30-34	35+	Unknown age
0	2	5	13	16	11	12	1

### 2. Client Pregnancy Status:

1st Trimester	2nd Trimester	3rd Trimester	Post- partum	Pregnancy Status Unknown
12	12	18	9	9

#### 3. Client Marital Status:

Married	Not Married	Marital Status Unknown
12	45	3

#### 4. Client Race:

Race: White	Race: African- American	Race: African- African	Race: American Indian	Race: Asian Pacific	Race: Other/ Multi Race	Race: Unknown
5	21	4	7	1	21	1

# 5. Client Ethnicity:

Hispanic Ethnicity: Yes	Hispanic Ethnicity: No	Ethnicity: Unknown	
13	47	0	

#### INSTRUCTIONS FOR COMPLETING DEMOGRAPHIC REPORTING FORM

- 1. Enter the date covered by the reporting period. The date will correspond to the quarterly report (e.g., report due April 20<sup>th</sup> covers the period January 1 March 31<sup>st</sup>; report due July 31<sup>st</sup> covers the period April 1 June 30<sup>th</sup>, etc.).
- 2. Enter your organization name.
- 3. Numbers 1-5 ask for the demographic information that was previously collected on the Necessary Services Data Intake form. Enter the totals for each of the demographic categories in numbers 1-5 that were collected during the stated reporting period.
- **4.** Save the form as a new document. Send it in by email with your Update Report of the same quarter.
- **5.** Reuse the form each quarter.